



The Synod of the Covenant

Presbyterian Church (U.S.A.)

Term Employment Agreement

Employee Legal Name: Beverly F. Lane Lawrence Social Security No. [redacted]

Address: 1526 Walling Lane, Niles

City: Niles State: MI ZIP: 49120

The above listed party agrees to work for the Synod of the Covenant as the Interim Stated Clerk, which is classified as exempt. The term employment will begin on September 23, 2021 and the expectation is for the employee to until a new Stated Clerk is elected. The employee is eligible to apply for additional terms as Stated Clerk. The employment relationship is at-will, and the employee understands that the relationship may be ended at any time for any reason by either the employee or the Synod.

The salary will be \$1333.33 per month, and the number of hours per week will be approximately ten. The scheduled work-days will be flexible.

Both parties understand that the purpose of this position is to: serve as the primary ecclesial officer of the Synod of the Covenant, Presbyterian Church (U.S.A.).

Supervisor: Personnel Services Committee, The Synod of the Covenant, Presbyterian Church (U.S.A.)

Supervisor Job Title: Synod Committee

Employee will receive the following:

<u>23</u>	Vacation Day(s)	<u>—</u>	Major Medical and Death & Disability
<u>10</u>	Sick Day(s)	<u>—</u>	Annual Salary Increase (contract must be over 12 months)
<u>0</u>	Emergency Day(s)	<u>—</u>	Pension

Beverly Lane Lawrence
Employee's Signature/Date

09-23-2021

Chair of Personnel Committee's Signature/Date

1340 W. Long Lake
Bloomfield Hills, MI 48302

248-729-2415 | soc@synodofthecovenant.org